

Viola Public Library District

1701 17th St. Viola, IL 61486

Regular Meeting

April 7, 2021

Meeting called to order at 6:01 pm.

Present: Sandy Cook, President Rich Lawson, Vice President

Mindi Schultz, Treasurer Linda Engels, Secretary

Annette Essary Barb Harrison

Lill Batson, Director

Public Comment: Members of the public are invited to speak to the Board of Trustees. Please identify yourself when called upon. Comments are to be limited to three (3) minutes or less. In compliance with the Open Meetings Act, actions may not be taken on items not already on the agenda, but action may be deferred to a later Board meeting at the discretion of the Board.

Treasurer's Report:

Mindi Schultz presented the treasurer's report. Barb Harrison moved to accept the report as presented with Annette Essary seconding. Motion passed.

Secretary's Report:

The secretary's report was reviewed. Annette Essary made a motion to accept the secretary's report. Linda Engels seconded. Motion passed.

Director's Report:

Lill reported that the library numbers are still good and curbside is going well. She reported that there is a minor gas leak in the shut off for the furnace. Dave Willems is repairing that. There was also water around the water heater so she will have someone look to see if we need a new water heater. She will let the board know if we need to have a special meeting to replace the water heater.

OLD BUSINESS:

Lawsuit Update

Lill reported that Annette Essary asked her to check into the lawsuit and any progress. She spoke with the attorney's office. The case has been referred to another attorney in Iowa. That attorney is undergoing open heart surgery next week so they were unable to provide an update at this time.

Library Signage

Lill presented two quotes for library signage. One is for a sign on the north side of the building and the glass entrance door by Ben Newton. The other is for a graphic put on the siding on the east side of the building at the roof peak and ?Viola Public Library District? painted on the brick below that from Michael Clark. After some discussion, she will see if Mr. Newton can do the graphic on the siding and possibly a sign below that rather than painting on the brick. Annette Essary moved to table the decision for now with Barb Harrison seconding. Motion passed.

Security Cameras

Lill has looked into purchasing security cameras and question whether the library wanted wired or wireless, ones with night vision, how many cameras, etc. She reported that the Mercer County Sheriff?s Office recommended 4 cameras ? one above each door (west kitchen door, east main entry, and south entry) and one by the circulation desk. She also asked about the library paying at least part of the cost for her to upgrade her phone for the app to be on it and part of the cost of the cell phone plant so she can monitor the cameras when she is away from the library. After some discussion, Mindi Schultz moved to spend up to \$1,500 for 4 to 5 wireless cameras with night vision. Rich Lawson seconded. Motion passed. Mindi also moved to have Lill find out the cost to upgrade her cell phone before the board voted on that. Rich Lawson seconded that motion and it passed.

NEW BUSINESS:

Opening

Annette Essary brought up doing a soft opening of the library ? have appointments, limit the hours we are open to start. After discussing various options, Annette Essary made a motion to open the library beginning April 26 with 30 minute appointments available from 10am ? 12pm & 2pm ? 5pm Monday through Friday and 10am ? 12pm on Saturdays. Patrons will be required to wear a mask at all times, use hand sanitizer when entering the library, allow walk-ins if the appointments do not bring the number of people in the library to the maximum allowed, and give Lill the option to change the appointments if necessary. Rich Lawson seconded. Motion passed.

Parking Lot, Use of, Repaving

Lill talked to the board about the neighbors to the west. They asked for temporary permission to park in the lot while waiting for permission from the State of Illinois to build a driveway into their property from Route 17. The issue is they are giving other people permission to park in the library?s parking lot sometimes getting in the library?s way for using the lot. She also reported that Terry Peroutka is donating part of the south parking lot to the library that he actually owns. Mindi Schultz made a motion for Lill to talk to Phil Lenzini about the issue with the neighbors to see how he recommends handling the situation and to also see if he can write up the document to be filed with the County about the parking lot donation. Rich Lawson seconded. Motion passed.

Lill reported that she requested a quote for repaving the parking lot from T&R Paving in Taylor Ridge and Superior Asphalt from Woodhull. She does not have the quotes yet.

Rich Lawson made a motion to close the meeting with Annette Essary seconding. Meeting adjourned at 6:57 pm. Next regular meeting is May 5, 2021 at 6pm.